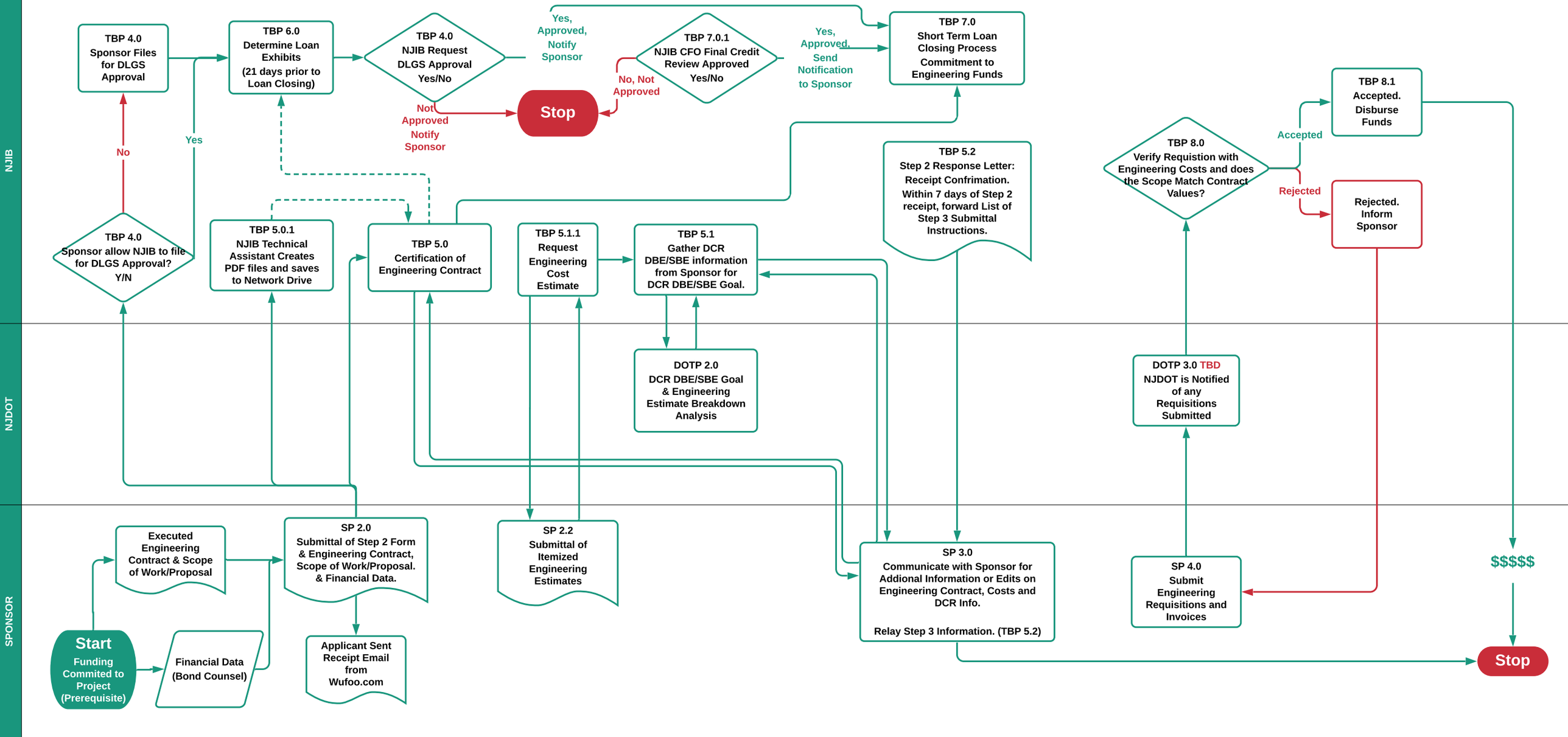
NJIB
NJDOT
SPONSOR
TBP 4.0 Sponsor Files for DLGS Approval
TBP 6.0 Determine Loan Exhibits (21 days prior to Loan Closing)
TBP 4.0 NJIB Request DLGS Approval Yes/No
Yes, Approved, Notify Sponsor
Not Approved Notify Sponsor
Stop
TBP 7.0.1 NJIB CFO Final Credit Review Approved Yes/No
No, Not Approved
Yes, Approved, Send Notification to Sponsor
TBP 7.0 Short Term Loan Closing Process Commitment to Engineering Funds
No
Yes
TBP 4.0 Sponsor allow NJIB to file for DLGS Approval? Y/N
TBP 5.0.1 NJIB Technical Assistant Creates PDF files and saves to Network Drive
TBP 5.0 Certification of Engineering Contract
TBP 5.1.1 Request Engineering Cost Estimate
TBP 5.1 Gather DCR DBE/SBE information from Sponsor for DCR DBE/SBE Goal.
TBP 5.2 Step 2 Response Letter: Receipt Confirmation. Within 7 days of Step 2 receipt, forward List of Step 3 Submittal Instructions.
TBP 8.0 Verify Requisition with Engineering Costs and does the Scope Match Contract Values?
Accepted
Rejected
TBP 8.1 Accepted. Disburse Funds
Rejected. Inform Sponsor
DOTP 2.0 DCR DBE/SBE Goal & Engineering Estimate Breakdown Analysis
DOTP 3.0 TBD NJDOT is Notified of any Requisitions Submitted
Executed Engineering Contract & Scope of Work/Proposal
SP 2.0 Submittal of Step 2 Form & Engineering Contract, Scope of Work/Proposal. & Financial Data.
SP 2.2 Submittal of Itemized Engineering Estimates
SP 3.0 Communicate with Sponsor for Addional Information or Edits on Engineering Contract, Costs and DCR Info.
Relay Step 3 Information. (TBP 5.2)
SP 4.0 Submit Engineering Requisitions and Invoices
$$$$$
Start Funding Commited to Project (Prerequisite)
Financial Data (Bond Counsel)
Applicant Sent Receipt Email from Wufoo.com
Stop